

2022 GALT UNIVERSITY CITIZENS ACADEMY

Lorenzo Hines, City Manager

Frank Splendorio, City Attorney

Tina Hubert, City Clerk

Stephanie Van Steyn, Human Resources

Amie Mendes, Economic Development

Brian Kalinowski, Galt Police

Craig Hoffman, Community
Development

Matt Boring, Finance

Armando Solis, Parks and Recreation

Mike Selling, Public Works

August 31, 2022



WELCOME TO GALT UNIVERSITY

- Participant Introductions
- Class Schedule:
 - August 31 – City Manager, City Council, and HR
 - September 7 – Community Development/Economic Development
 - September 14 – Finance
 - September 21 – Public Works
 - September 28 – Police
 - October 5 – Parks & Recreation



WELCOME TO GALT UNIVERSITY



CERTIFICATE OF COMPLETION

This certificate is proudly presented to :

For successfully completing ***Galt University Citizens Academy***, a 6-week workshop series to promote an open dialogue with the community and provide insight into city services and functions of city departments

Lorenzo Hines, Jr.
City Manager

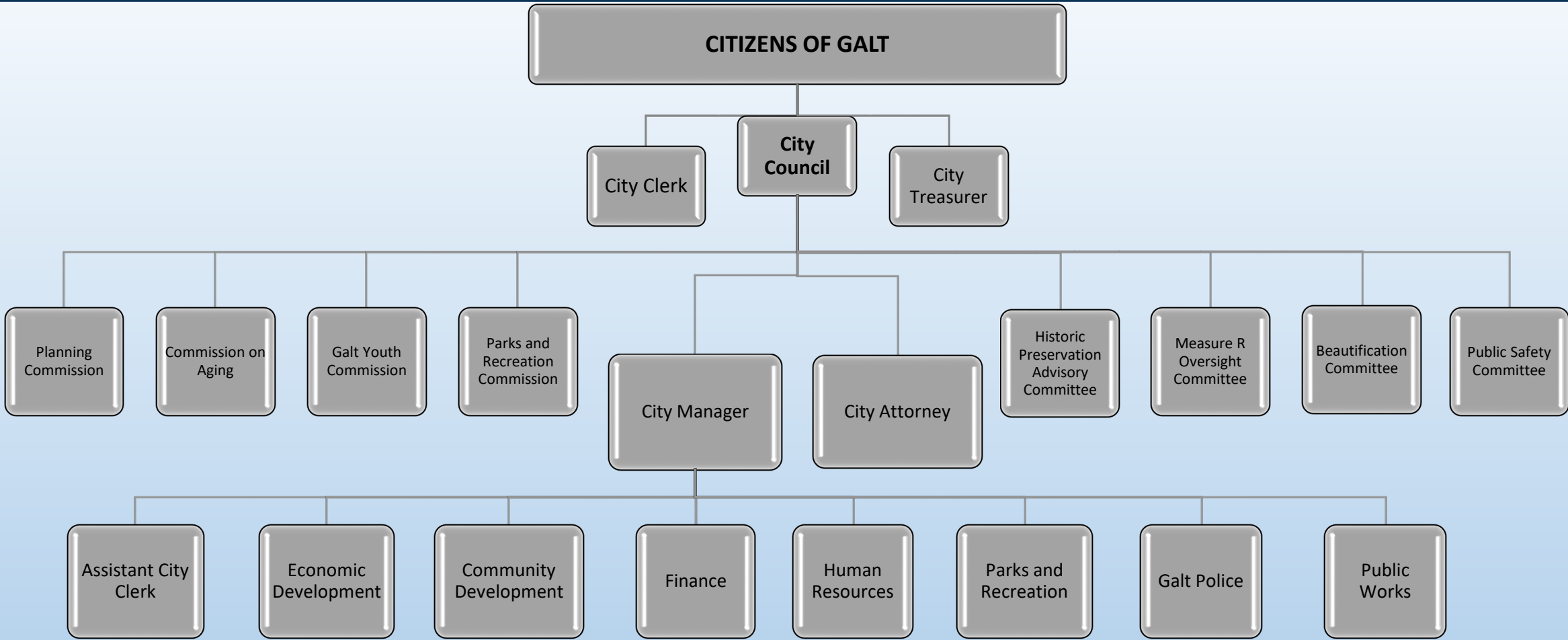


CITY OF GALT

Galt University



City of Galt



CITY GOVERNMENT

- **City of Galt – Municipal Corporation**
 - Board of Directors (City Council), CEO (City Manager), VP Legal (City Attorney), VP Corporate functions (Department Heads), Shareholders/Customers (Citizens of Galt).
- **“We are measured by the quantity and effectiveness of programs and services provided to the Citizens of Galt.”**

Lorenzo Hines Jr., Galt City Manager



CITY GOVERNMENT

- **City Council** – Five members elected to guide the City’s overall policy direction.
- **City Manager** – Administrative head of the city government.
- **City Clerk** – Oversee legislative activities and City archivist
- **City Attorney – Frank Splendorio– Best, Best & Krieger** – Advises and represents the Council and the City in legal matters.
- **City Treasurer – Shaun Farrell** – Oversees financial matters including banking and investments.

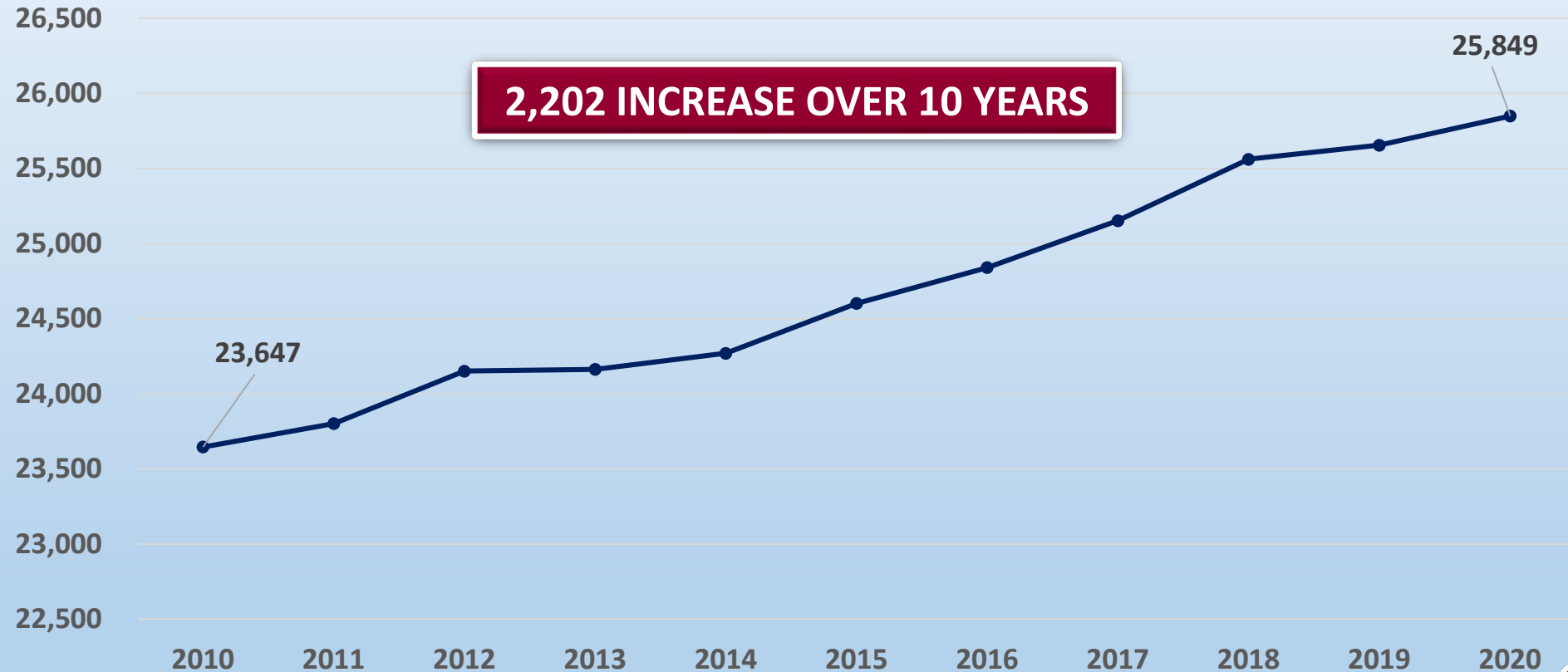


CITY GOVERNMENT

- **City Budget – Biennial basis**
- **All funds**
 - 2022-2023 – \$56M
 - 2023-2024 – \$57M
- **Total Budgeted positions:**
 - Full Time – 147 positions (for both fiscal years)
 - Part Time – 33 positions (2022-2023)
29 positions (2023-2024)



POPULATION GROWTH



POPULATION PROJECTIONS

Department of Finance (DOF) Population Projections for Galt and Sacramento County

Year	Galt Population	Average Annual Growth in Period	Sacramento County Population	Average Annual Growth in Period	Galt as % of Sacramento County Population
2020	25,700	-	1,532,146	-	1.68%
2030	27,933	0.84%	1,671,760	0.88%	1.67%
2040	29,529	0.56%	1,771,918	0.58%	1.67%
Increase 2020-2040	3,830	0.70%	239,772	0.73%	1.60%

Galt population forecast for 2030 and 2040 is extrapolated based on DOF's Sacramento County forecast.

Source: California Department of Finance (DOF)



GALT FACTS AT A GLANCE

- 88 miles of streets and roads
- 6.78 square miles
- 21 City Parks



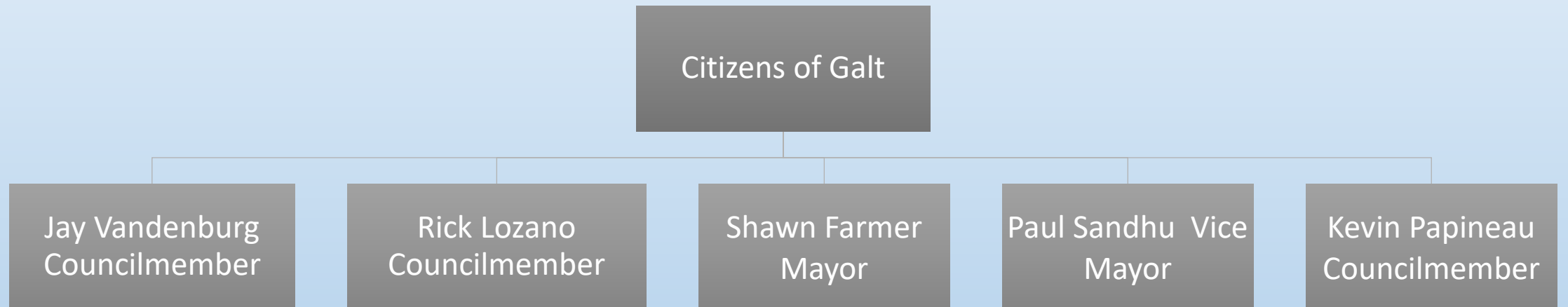
CITY COUNCIL

Galt University



City of Galt

CURRENT CITY COUNCIL



CITY OF GALT – CITY COUNCIL

- Appoint the City Manager and City Attorney
- Receive concerns and issues from our citizens
- Provide policy direction to the City Manager for implementation
- Develop and approve the annual strategic plan
- Deliberate and approve the biennial budget.
- Approve business items that are beyond the City Manager's expenditure authority.



CITY MANAGER

Galt University



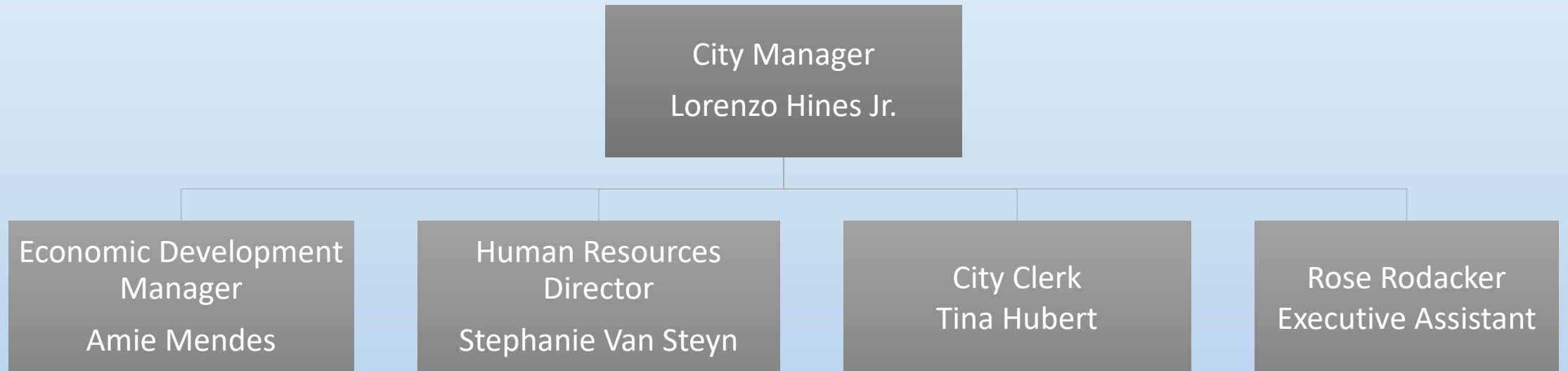
City of Galt

CITY OF GALT – CITY MANAGER

- Serve as Chief Executive responsible for day-to-day operations
- Fulfilling City Council priorities
- Executing the City Council Strategic Plan Priorities
- Addressing community needs
- Executing fiscal policies
- Fostering public awareness of City programs and services
- Assuring programs and services are effectively provided to the community
- Appointing department heads to help manage city operations



ADMINISTRATION DEPARTMENT



8 FTE budgeted



CITY CLERK

Galt University



City of Galt

CITY CLERK

Tina Hubert

City Clerk – Provides oversight and/or legislative and administrative support services:

- Agendas and Minutes
- Ordinances and Resolutions
- Contracts and Agreements
- Committees and Commissions
- Municipal Code Codification
- Elections
- Public Records
- City Archivist
- Records Management



CITY CLERK

- Duties Include:
 - Recording the minutes of City Council meetings; and
 - Executing resolutions and ordinances; and
 - Maintains custody of the city seal.
- During FY 2021-22 Processed
 - 160 Resolutions
 - 12 Ordinances
 - 142 Public Record Requests



Human Resources

Galt University



City of Galt

Human Resources Mission Statement

The primary mission of the Human Resources Department is to partner with all City departments in the recruitment, retention, and development of qualified and productive employees. The Human Resources Department oversees the City's recruitment and selection process, employee and labor relations, equal employment opportunity, health plan administration, maintenance of personnel records, risk management efforts, and employee training and development.



Human Resources Team

Stephanie Van Steyn
Human Resources Director

Roxanne Anguiano
Human Resources Analyst

Rachelle Jennings
Human Resources Technician



Human Resources Programs

Recruitment and Selection

- Assess departmental staffing needs
- Coordinate the application, testing, and selection process to recruit the most qualified candidates
- Oversee the evaluation and promotional process

Employee and Labor Relations

- Enforce City Policies and Procedures
- Labor Relations with Unions (3 bargaining units at City – GPOA, GPDCA, GPSU)
- Resolve disputes regarding wages, hours, and other terms and conditions of employment

Compensation and Classification Administration

- Administration of the City of Galt's classification and compensation systems (salaries, job descriptions, etc.)

Employee Benefits Administration

- Employee benefits program includes medical, dental, vision, and life insurance as well as retirement plans and an employee assistance plan
- Manage leave of absences



Human Resources Programs (Con't)

Employee Training and Development

- Compliance Training (Anti-Discrimination and Harassment, Mandated Reporter (positions working with minors), Ethics Training)
- Professional and specialized training and development opportunities for employees

Risk Management

- Enforce Safety Policies, Cal/OSHA regulation compliance and ensure a safe and healthy work environment
- Safety Training and Hazard Investigations
- Manage Workers Compensation Program
- Manage General Liability, Automobile and Property Program
- Minimize risk and safeguard the City's finances due to claims



HR Goals for 2022-2023 Fiscal Year

- ✓ Recruit and Retain employees that embrace Galt's organizational culture
- ✓ Streamline recruitment and new hire process – Currently implementing an on-line new hire onboarding application through NeoGov
- ✓ Continue to support workforce demands and manage employee absences due to COVID-19 pandemic
- ✓ Promote Leadership and Professional Development Opportunities



City Council - Policy Exercise

- ✓ Elect a Mayor and Vice Mayor

- ✓ 6.04.090 Restrictions in keeping certain livestock and other animals.
 - ✓ A. Unless otherwise provided in Title 18, Galt Development Code, no hooved animals or other livestock shall be kept or maintained in the City.
 - ✓ B. Unless otherwise provided in Title 18, Galt Development Code, no turkeys, geese, chickens, roosters, ducks or other fowl, except for hen chickens, shall be kept or maintained in the City.

- ✓ Two of members would like to bring this item back for discussion in the hopes of permitting goats within the City limits.



City Council - Policy Exercise

- ✓ Member Smith
- ✓ Member Johnson
- ✓ Member Schmiegle
- ✓ Member Everett
- ✓ Member Hoffman



QUESTIONS?

August 31, 2022



City of Galt
Lorenzo Hines, City Manager

City Council - Policy Exercise

- ✓ Member Smith
 - ✓ initial position – no goats at all
 - ✓ They're messy, loud, and there will be odors
 - ❖ Not willing to compromise at all



City Council - Policy Exercise

✓ Member Johnson

- ✓ Initial position – we would like to have goats on our 2 acre parcel within the City; our children participate in a number of 4H activities in the City.
- ❖ Would prefer and all out allowance for goats, but willing to compromise on allowing goats on parcels that are 1 acre and above. This position is advocated by the 4H community.



City Council - Policy Exercise

- ✓ Member Schmiegle
 - ✓ Initial position – these are goats, why are we talking about this?
 - ❖ Willing listen to the Council, but could be swayed by the advocates.



City Council - Policy Exercise

- ✓ Member Everett
 - ✓ Initial position – I like the idea of have goats in my yard, with Member Johnson
 - ❖ Would prefer and all out allowance for goats, but willing to compromise on allowing goats on parcels that are 1 acre and above with member Johnson. This position is advocated by the 4H community.



City Council - Policy Exercise

- ✓ Member Hoffman
 - ✓ Initial position – I'm open to talking about this, what's the issue?
 - ❖ Willing to listen to the Council, but could be swayed by the advocates.



City Council - Policy Exercise

- ✓ Advocates

- ✓ We are from the 4H club. Goats are fun! They enjoy interacting with humans, are easy to feed, will eat weeds and clear out brush, and don't take up too much space, and provide milk.



City Council - Policy Exercise

- ✓ Critics

- ✓ Owing goats generally involve noise (goats bleat loudly when they want attention) and upkeep, like regularly trimming their hooves, their escape artist, can be pesky, they destroy things. We don't want this noise and mess in our neighborhoods

